



**CITY OF PETAL, MISSISSIPPI
BUILDING DEPARTMENT**

P. O. BOX 564, PETAL, MS 39465
OFFICE: (601) 544-6048 FAX: (601) 705-0014

APPLICATION FOR TRANSFER OF MECHANICAL LICENSE

THIS PAGE TO BE COMPLETED BY APPLICANT

1. Attached is a copy of my license (s) from _____, Mississippi for the past year, showing that I have held license for the past twelve (12) months.
2. Provide proof of general liability insurance for not less than \$250,000, with the City of Petal listed as certificate holder.
3. Proof of being in business two (2) years:
 - A. State Sales Tax Number: _____
Please provide a copy of your State Sales Tax Certificate.
 - B. Proof of filing State Sales Tax for two (2) years OR a copy of Municipal Privilege tax licenses for two consecutive years (not to include the current year).
 - C. Provide a copy of Driver's License or Photo ID.

If the above requirements are met to the satisfaction of the Board of Mechanical Examiners, approved and license issued, applicant must then secure a \$2,000 Contractor's Bond on City of Petal before a permit is issued. Other evidence may be submitted for Item 3B, but must be approved by the Examining Board.

APPLICANT'S SIGNATURE _____ (Must sign in front of notary)

APPLICANT'S NAME _____

DOING BUSINESS AS _____

ADDRESS _____

PHONE # _____

This statement by the applicant must be notarized.

Personally appeared before me, this the _____ day of _____, 20____, the undersigned in and for the State of Mississippi, County of _____, the within named _____.

NOTARY PUBLIC

CITY OF PETAL

In addition to the "Application For Transfer of Mechanical License" we request the Licensee Mechanical Inspector mail to the City of Petal, Mechanical Inspector, a letter on his City stationary confirming that said applicant did take and pass (please show grade) the Mechanical Examination which was given and graded by a Mechanical Examining Board and the examination has been approved by the State Board of Public Contractors or the Building Officials Association of Mississippi. Also, one letter of recommendation written by a local contractor, businessman or bank. The City of Petal Mechanical Board must approve this.